

## POSITION DESCRIPTION

<b>TITLE:</b>	School Server	<b>SUPERVISOR:</b>	Director of Food Service
<b>DEPARTMENT:</b>	Food Service	<b>CLASSIFICATION:</b>	Support Staff

### I. Accountability Objectives:

The school food service server demonstrates professional behavior and promotes positive relations with students, parents, staff and others to build customer support for the school food service program. Employee maintains a clean and safe work environment and assures food safety.

### II. Position Characteristics:

Salary: Per Employee Handbook Wage Schedule

Length of Contract: 180 Days

Work Day: Varies

### III. Position Relationships:

Reports to: Director of Food Service

Coordinates with: Director of food service, building principal, building staff

### IV. Position Qualifications:

#### A. Required Qualifications:

1. High School diploma or GED equivalent.

#### B. Desired Qualifications:

1. Recent work experience including application of principles of quantity food production and food safety.

#### C. Special Requirements:

1. Ability to work independently.
2. Ability to establish and maintain effective communications with district employees.
3. Ability to function under pressure.
4. Skills in organization.

#### D. Environmental/Physical Requirements

1. Ability to lift up to 48 pounds, carry 48 pounds, and push/pull 35 pounds of force.
2. Ability to stand and work on hard surfaces.
3. Ability to adapt to changes in room temperatures.
4. Ability to work in the presence of loud background noise.

### V. Position Responsibilities:

A. Serve meal (breakfast and lunch) following school food service specifications. Fill out daily paperwork and record food temps.

B. Bake items for and set up serving line.

C. Service students according to the government regulations.

D. Must make sure that kitchen is kept sanitary and clean.

E. Set up Pre-K food trays daily (elementary server ONLY)

F. Complete school food service requests as required.

G. Perform other duties as may be assigned.